**Restorative Justice Institute of Maine: Restorative Process Facilitator**

The Restorative Justice Institute of Maine (RJIM) works to build capacity and access to Restorative Practices and Philosophy across Maine.

**Initiative:** Through our *Community Justice Initiative*, we are partnering with eight communities in Maine to expand access to Restorative Justice. The *Community Justice Collaboratives* (CJCs) are cross-disciplinary local planning teams that provide advisement, structure, and collective time and resources to implement Restorative Practices across multiple contexts, including schools, community agencies, and Department of Corrections.

Additionally RJIM is providing direct service to youth involved or at risk for involvement in the Juvenile Justice System. This service network is called the *Restorative Response Network* and is supported locally by the CJC’s and will grow and be sustained by local agencies in partnership with RJIM.

**Opportunity:** RJIM is training and hiring Restorative Process Facilitators to provide Facilitation of circles, restorative conferencing and restorative dialogue in communities across Maine. Experience and training is necessary to apply. RJIM provides free or low cost training to prospective facilitators across Maine. Inquire for details.

Key activities of the Restorative Process Facilitators will be:

* Facilitating Restorative Processes including but not limited to Restorative Conferencing, Circle Practice, and Restorative Dialogue.
* Engaging parties in pre-work for Restorative Processes and continuing with some follow up on the Repair Agreement and follow up circle.
* Communicating with referral sources
* Communicating and working effectively with a co-facilitator
* Engaging youth, families, victims, community members and providers from corrections, education, mental health, substance abuse, and other support systems as required for each process to be effective
* Attending training and engaging in and contributing to ongoing individual coaching and peer learning groups.
* Following RJIM’s policies and procedures related to documentation, communication and activities
* Working closely with the RJIM Program Staff to work through referrals in a timely manner with fidelity to the practice
* Engaging with community partners in our Community Justice Collaborative
* Other tasks that are agreed upon by RJIM, the CJC and the Coaching Practitioner
* Ongoing professional development opportunities are available and coaching is provided

**Details of Coaching Practitioner Position:**

This is a per diem employment position at up to  **$20/Hour, depending on experience.** Current valid driver’s license and use of car and personal phone is required.

**Key skills and competencies of the Facilitator:**

* Ability to foster trust and build rapport with people from diverse backgrounds
* Excellent follow through and communication

• Ability and willingness to understand and follow policies relating to safety and

boundaries

• Highly organized with attention to detail

• Ability to work independently

• Capacity for empathy, compassion, optimism, humor and self-reflection

• Have sufficient free time available to meet program requirements

• Ability to travel

• Access to personal computer, phone

**Benefits available to the Per Diem Facilitators:**

* Reimbursed travel outside of local community (if pre-approved, at .44/mile) and supplies with receipt and pre-approval
* Professional development opportunities
* Access to a network of practitioners and trainers
* Ongoing supervision and support
* Agency-held liability insurance for protection as a practitioner

**To Apply**

Email a resume to Ryun Anderson randerson@rjimaine.org

All applicants will be screened with a criminal back ground check and references will be checked. Interviews will be held in RJIM’s Brunswick, Maine office.